

- I. **Call to Order** Swin called the meeting to order at 7:31 p.m EST
- II. **Roll Call**
 - a. **Board members present:** David Bolme, Bill Fry, Swin Swinford, Bonnie Whitmore, Kevin Downes, Melissa Heberle, Paula Garrett, Steve Huber, Marlene Fox
 - b. **Members present:** Kerry Williams, Becca Findeisin Roy Wildeman, Carrie Malloy, Valerie Horstman, Shaun (DRC), North, Allie Kessler, Michael Tessmer, Georgia, Balazs, Peggy Clancy-Flyte, Jon Flyte, Kristi Riggie, William Saibel, Mark Yaros, Mike Sawicki, Kari Downes, Emily Holt, Karen Yaros, Danielle Palmer, Chris Horstman, Steve Ward, Kena Yoke, LA Brickner, Alex Murphy, Carrie Burke, Melonie George, 7132539284, 8636602930, Mary Ann Plankinton, Ava Woelm, Zephra, Galeana, westx4, Sharon Pratt, Wendy V, Gary McBride, Safety Harbor Club, Tema Goetzl, Ryan Berger, Janet, Jeanne, Nicole Rossi
- III. **Additions/Changes/Deletions to Agenda**
- IV. **Public Comments on Agenda Items**
- V. **New Board Members (Swin)**
 - a. Welcome (Kevin Downes, Bonnie Whitmore, Steve Huber)
 - b. Election of 2023 Officers
 - i. President (Swin Swinford)
 - ii. Vice-President (Paula Garrett)
 - iii. Treasurer (Bill Fry)
 - iv. Recording Secretary (Melissa Heberle)
 - v. Communications Secretary (David Bolme)
- VI. **Treasurer's Report / 2023 Budget (Bill Fry)**
 - a. Financial Report (Q4 / Full Year 2022) as posted online*
 - b. 2023 Budget to be approved at February Board meeting
 - i. Cash donations and recipe book sales add to Hurricane Ian recovery.
 - ii. Refunds for cancelled events and some donated to the recovery efforts.
 - iii. Bill still needs to reconcile some items before we approved the drafted budget. The board will finalize and approve next board meeting.
- VII. **2023 Meeting Dates (Swin)**
 - a. Board Meetings (1st Wednesday monthly at 6:30pm ET)
 - b. Membership Meetings (last Wednesday Jan, Apr, July, Oct at 7:30pm ET)
 - c. Looking to have a couple meetings in person (and Zoom) moving forward

VIII. **Current Island Concerns**

- a. Hurricane Debris Removal (Swin) Shaun stated that C & D will be picked up next week. Main five to six streets were covered. Vegetative will also be picked up throughout. Started on the south side and working their way north. Swin confirmed they expect about 6-8 more weeks, but will update as they get passes done. There will be three total passes. At the last pass they will rake. South end residents will most likely only get one pass due to complex location.
- b. Golf Carts On Beach (Swin / Lt. Sawicki) Swin asked LCSO for a letter that we can provide in a packet to the community with to understand golf cart regulations with regard to the beach. Lt. Sawicki stated that is illegal to operate golf carts by state and county Class 2 misdemeanor (statute 161.58). He suggested that another reason not to drive on the beach is that the saltwater degrades the condition of the carts substantially. On Captiva they charge \$300 per infraction, and he noted that the rental companies have decals on the windshields with the rules and regulations in addition to what they sign when they rent. Lt. Sawicki also suggested signage that is readily removed for UCFRD access. He suggested that it must happen in their presence or there has to be video or photographic evidence in order to be charged by the LCSO.
- c. Internal Combustion Vehicles / Large – Fast Vehicles (Swin / Lt. Sawicki) Swin reached out to the county manager to weigh-in on what the law is regarding internal combustion vehicles on island with exception to construction and emergency vehicles. Upper Captiva Community Panel created a Community Plan that included not allowing internal combustion, but it is not enforceable unless and until it becomes a statute.

IX. **Committees & Projects - Reports & Action**

- a. Community & Membership Committee (Melissa, Paula, Marlene, Kevin)
 - i. <https://guide.touchstay.com/guest/bb5Tr9uWXa1n7/guide/418552> link to visitors guide. Calendar of events will be approved by February meeting. Chili cookoff, island cleanups and trying to increase membership. Kevin encouraged the membership to help on committee work. 450 cookbooks sold. Swin reiterated that the UCCA will disseminate information, and that community members are welcome to organize the events.
- b. Government Affairs Committee (Swin, Jeremy Fremin) No update due to hurricane recover efforts focusing on debris removal. Swin will be engaging more with Pine Island Civic Association, and Lee County about internal combustion engines. Swin described for new members that this committee is about maintaining relationships with the county and state, such as relationships with Lt. Sawicki, sanitation, etc...that came in handy after hurricane.
- c. Communication Committee (David, Melissa, Bonnie) ** David explained to new members about how to ensure both members list their emails to get ballots and emails.
- d. Island Development Committee (Steve) Swin described the goal of Island Development Committee as keeping an eye on island development. Steve reminded everyone that if you are opening a business on island, he can collaborate to avoid duplication of services.

- e. Road Signs / Golf Cart Access Project (Bonnie, Melissa, Paula, Kevin) The committee is working on consistent signs that are PVC wrap with the street name with a solar powered LED light that shines down.
- f. Golf Cart Registry Project (Bill Fry) David did all the programming and rolled out in September. Many of the 30 registered were damaged in the hurricane and need to be updated.

X. Membership Renewal – Reminder to Renew

XI. Town Halls

- a. Mike Verona
- b. Lieutenant Sawicki (Lee County Sheriff’s Office) end of February TBA
- c. New Fire Chief / Duncan Rosen (Upper Captiva Fire & Rescue District)
- d. Lee County Commissioner / Lee County Assistant County Manager(s)
- e. LCEC (replace transformer boxes, trench and rerun lines)

XII. Other Business

XIII. **Adjourn** - Swin adjourned the meeting at 8:49 p.m.

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Upper Captiva Civic Association Inc.

Balance Sheet
As of: 12/31/2022

Sunday, January 1, 2023

		As of 12/31/22
Assets		
Current Assets		
Cash		
	1001-01 - Undeposited Funds-PayPal	335.32
	1001-02 - Undeposited Funds-Stripe	1,860.54
	1010-01 - Checking-Truist General Fund	16,396.88
	1010-02 - Savings-Truist Island Access Fund	7,700.20
	1010-04 - Checking-BlueVine General Fund	38,304.22
	1010-05 - Savings-Bluevine Island Access Fund	39,269.82
	1010-06 - Checking-Disaster Recovery	1,603.88
	Total Cash	105,470.86
	Total Current Assets	105,470.86
	Total Assets	105,470.86
Liabilities & Equity		
Equity		
	3000-01 - Opening Balances-General	131,188.21
	3900-01 - Net Revenues-Genl	(13,531.22)
	Net Income	(12,186.13)
	Total Equity	105,470.86
	Total Liabilities & Equity	105,470.86

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Fourth Quarter 2022 Statistics

Email Communications

- 27 Informational emails sent to subscribers/members
- Currently 543 subscribers

YouTube Channel (6 Videos Published, 671 Views, 184.8 Hrs of Watch Time)

- Hurricane Recovery Town Hall 10/3 – 126 views, 42.6 hrs of watch time
- Island Recovery Town Hall 10/11 – 216 views, 41.2 hrs of watch time
- Membership Meeting/Recovery Town Hall – 69 views, 22.5 hrs of watch time
- General Membership 1/24 – 42 views, 5.3 hrs of watch time
- Island Recovery Town Hall 11/2 – 131 views, 38.2 hrs of watch time
- Debris Clean Up Town Hall 12/21 – 87 views, 35.0 hrs of watch time

Membership

- 112 - 2023 Member Households
- 71 - 2022 Members not yet renewed

Secure Online Election (Election Buddy)

- 333 secure ballots emailed to the membership via ElectionBuddy with 123 ballots

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Secure Online Election (Election Buddy)

- 333 secure ballots emailed to the membership via ElectionBuddy with 123 ballots completed (37% of the overall ballots were actually voted).
- A few requests for direct email delivery as voter could not find their ballots due to spam filters.
- This helped correct a few secondary email addresses users had incorrectly entered into their UCCA profile.